



Our Service Package

Monthly Services

An all-in-one package designed to meet your accounting, payroll, tax and regulatory needs.

Mover

- Bookkeeping
- Payroll Administration
- Monthly Management Accounts
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual Employer Tax Compliance
- Corporate Tax Compliance
- Annual Filings with Registrar
- Transfer Pricing Compliance
- Tax & Regulatory updates
- Transactions Advisory & Client Representation
- Annual license renewal

USD 2,000.00
Monthly

Firm

- Bookkeeping
- Payroll Administration
- Monthly Management Accounts
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual Employer Tax Compliance
- Corporate Tax Compliance
- Annual Filings with Registrar
- Tax & Regulatory updates

USD 900.00
Monthly

Spring

- Bookkeeping
- Payroll Administration
- Monthly Management Accounts
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual Employer Tax Compliance
- Corporate Tax Compliance
- Annual Filings with Registrar

USD 550.00
Monthly

Crawl

- Bookkeeping
- Payroll Administration
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual renewals/return filing with Registrar

USD 300.00
Monthly

Crawl: Our crawl plan is ideal for small one-man businesses and startup companies. This plan affords your business basic compliance and bookkeeping services. Ideally, a business with a monthly revenue of up to \$8,000 should pick this plan.

Spring: This plan is designed for growing businesses with small operations and minimum transactions. Ideally, a business with a monthly revenue of **\$ 8,000 to \$15,000** should pick this plan.

Firm: This is for well-established local businesses with higher revenues and large volume of transactions. The plan is ideal for businesses with a monthly turnover of **\$15,000.00 plus**. With this package, you can also choose your preferred accounting software.

Mover: Our mover plan is for enterprises of multinational groups with more complex transactions. This plan comes with regular regulatory updates, domestic and international transactions advisory and transfer pricing compliance. With this package, you can also choose your preferred accounting software.

One-off Services

These services are non-recurring and are typically required on a case-by-case basis. They encompass activities such as business registration, process or system implementation, transactional advice, and/or regulatory license renewal. Our pricing for these services is negotiable, with fees potentially starting as low as \$100.00. Factors such as the complexity of the task, research requirements, and the nature of the business play a significant role in determining pricing. Rest assured, we aim to provide fair and competitive pricing tailored to your specific needs and circumstances.

Accounting & Financial Services

- Software implementation, training and support
- Transactions advisory
- Budgeting
- Financial profiling
- Business valuations

Payroll Services & HR Services

- Social security enrolment
- SSNIT clearance acquisition
- Employment contract reviews
- Contract structuring for cost efficiency
- Administrative support

Tax Services

- Tax registrations
- Tax clearance acquisition
- Transactions advisory for tax purposes
- Tax health checks
- Tax audit and controversy support
- Transfer pricing documentation (Local file, Master file and C-by-C Reports)
- Tax planning

Regulatory services

- Advisory on business setup
- Registrations with statutory bodies (Registrar-General, GIPC, NPO Secretariat etc)
- Business Profile Amendments - Registrar of Companies
- Secretarial services
- Business Liquidation/ Cessation

A low-angle, upward-looking photograph of several modern skyscrapers with glass facades. The buildings are set against a pale, overcast sky. The windows of the buildings are illuminated from within, creating a grid of warm yellow and orange lights. The perspective is from a lower level, looking up at the towering structures. The overall mood is professional and modern.

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