



Our Service Package

Monthly Services

An all-in-one package designed to meet your accounting, tax and regulatory needs.

Crawl

- Bookkeeping
- Payroll Administration
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual renewals/return filing with Registrar

USD 200.00
Monthly

Spring

- Bookkeeping
- Payroll Administration
- Monthly Management Accounts
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual Employer Tax Compliance
- Corporate Tax Compliance
- Annual Filings with Registrar

USD 400.00
Monthly

Firm

- Bookkeeping
- Payroll Administration
- Monthly Management Accounts
- Financial Analysis and financial model review
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual Employer Tax Compliance
- Corporate Tax Compliance
- Annual Filings with Registrar
- Tax & Regulatory updates

USD 800.00
Monthly

Mover

- Bookkeeping
- Payroll Administration
- Monthly Management Accounts
- VAT Compliance
- Withholding tax compliance
- Personal Income Tax Compliance
- Annual Employer Tax Compliance
- Corporate Tax Compliance
- Annual Filings with Registrar
- Transfer Pricing Compliance
- Tax & Regulatory updates
- Transactions Advisory & Client Representation
- Annual license renewal

USD 2,000.00
Monthly

Crawl: Our crawl plan is ideal for small one-man businesses and startup companies. This plan affords your business basic compliance and bookkeeping services. Ideally, a business with a monthly revenue of up to \$7,000 should pick this plan.

Spring: This plan is designed for growing businesses with small operations and minimum transactions. Ideally, a business with a monthly revenue of **\$ 8,000 to \$15,000** should pick this plan.

Firm: This is for well-established local businesses with higher revenues and large volume of transactions. The plan is ideal for businesses with a monthly turnover of **\$15,000.00 plus**. With this package, you can also choose your preferred accounting software.

Mover: Our mover plan is for enterprises of multinational groups with more complex transactions. This plan comes with regular regulatory updates, domestic and international transactions advisory and transfer pricing compliance. With this package, you can also choose your preferred accounting software.

One-off Services

These are services which are not recurring in nature. You will mostly need these services on a case-by-case basis: When you want to start a business; implement certain business processes or systems; need advice on specific business transactions; or renew your license with a regulatory body. The fees for these services are negotiable and can be as low as \$100.00 . Factors such as the scope of work, novelty of work and research time as well as the type of business influence our pricing for these services.

Accounting & Financial Services

- Software implementation, training and support
- Transactions advisory
- Budgeting
- Financial profiling
- Business valuations

Payroll Services & HR Services

- Pension registrations
- SSNIT clearance acquisition
- Employment contract reviews
- Contract structuring for cost reduction
- Administrative support

Tax Services

- Tax registrations
- Tax clearance acquisition
- Transactions advisory for tax purposes
- Tax health checks
- Tax audit and controversy support
- Transfer pricing documentation (Local file, Master file and Country-by-Country Reports)
- Tax planning

Regulatory services

- Advisory on business setup
- Business registrations with statutory bodies (Registrar-General, GIPC and NPO Secretariat)
- Business Profile Amendments-Registrar
- Secretarial services
- Business Liquidation/ Cessation

A low-angle, upward-looking photograph of several modern skyscrapers with glass facades. The buildings are set against a pale, overcast sky. The windows of the buildings are illuminated from within, creating a grid of warm yellow lights. The perspective is from a low vantage point, making the buildings appear to converge towards the top of the frame. In the foreground, the dark, structural elements of a lower building or canopy are visible, framing the bottom of the image.

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